

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, July 23, 2019 - 8:00 A.M.

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- June 25, 2019 Regular Meeting.

4. CORRESPONDENCE

- A. June 25, 2019 letter from Mr. Mark Stanek, DNR to Mr. Paul Much, NMSC Certified Operator.
RE: Notice of Non-Compliance, exceeded effluent Total Suspended Solids 4th week of May, 2019.
- B. July 11, 2019 letter from Mr. Jason Knutson, P.E. DNR Wastewater Section Chief to Mr. Dale Youngquist, NMSC President.
RE: Approval of Chlorine Residual Analyzer.
- C. July 16, 2019 letter from Holly Stevens, Clerk Town of Winchester.
RE: Attach Resolution by Town of Winchester authorizing participation in cooperative plan with Town of Clayton.

5. OLD BUSINESS

- A. Interceptor Transfer of Ownership Update.
- B. Interceptor Easements in City of Menasha – Update on progress to match easements to interceptor route.
- C. Update and discussion on status of 205 Mathewson Street, Menasha, with potential action to be taken following discussion.

6. NEW BUSINESS

- Operations, engineering matters -

- A. Phosphorus Removal Update. Update and discussion on current status including update on Phosphorus Preliminary Compliance Alternatives Plan.
- B. Polymer Feed System Update.
 - 1. Update and discussion on current status with potential action to be taken based on discussions held.
 - 2. Update and discussion on current status of Polymer Feed System Controls and SCADA Integration.
 - 3. Polymer Feed System proposed change order, if any (#4).
- C. Chlorine residual analyzer installation – Update on and discussion on current status.

D. McMahon Invoices:

#914682 Phase 06	Polymer Feed System – Construction Phase Services	\$2,401.90.
#914683	WPDES Total P Requirements – Alternatives Plan	\$4484.95.
#914684 Phase 02	Chlorine Residual Analyzer & Controls - Design	\$5,925.00.
#914684 Phase 04	Chlorine Residual Analyzer & Controls – Bidding	\$ 725.00.

E. McMahon report regarding installing a gate valve on the RAS line to isolate the RAS Building from the remainder of the line; to perform pumping capacity calculations to size replacement check valves, valves, piping, and pumps; and, to add air actuated valves ahead of the pressure reducing valves on the waste gas flare lines.

1. Discussion on and potential action to be taken for McMahon to also verify the RAS pumps are properly sized based on current pumping.

F. McMahon update on NMSC Wastewater Treatment Facility Re-Rating Study.

G. Operating Report for June 2019

1. Operating Report.
2. Equipment and Grounds Report.

- **Budget, finance matters** -

H. Accountant's Report for June 2019.

1. Financial Statements.
2. Cash & Investment Report.

I. MCO Invoice.

#24624	August 2019 Contract Operations	\$131,692.57.
#24687	NMSC use of MCO vehicles	\$ 486.20.

J. Vouchers – Operating and Payroll Vouchers #137635 thru #137696 (including voided check #137604) in the amount of \$448,880.71 for the month of June 2019.

7. ADJOURNMENT.